

# Overview and Scrutiny Board

12 January 2011

## Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **Wednesday 12 January 2011 at 2.00 p.m.**

The agenda will be:

### 1. General

#### (1) Apologies

#### (2) Members' Disclosures of Personal and Prejudicial Interests

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a

#### (3) Minutes of the meeting of the Overview and Scrutiny Board held on 10 November 2010

## Part 1 Partnership Matters

### 2. Public Service Reform Task and Finish Group

Report of the Chair of the Task and Finish Group

The Board is asked to consider the recommendations of the Public Services Task and Finish Group for onward transmission to Cabinet.

#### Recommendation

That the Overview and Scrutiny Board considers the report and the recommendations for onward transmission to Cabinet

- (1) The Council should move towards a strategic commissioning model of operation and should clarify what this means in practice for the authority. It should also set out the principles and values which will underpin the model.
- (2) There should be a clear vision and transition plan to support the model so that service reconfiguration does not take place in a vacuum and opportunities lost.
- (3) Any proposals for trading, outsourcing, collaborative models should be supported by a proper business case and the key questions in paragraph 2.9 should be answered.
- (4) Proposals for collaboration should be based on what makes sense in service terms and not restricted to specific geographic areas 'Warwickshire' or the sub-region.
- (5) Work should be undertaken to explore the opportunities identified in Section 3.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk).

## Part 2 Council Matters

### 3. Public Question Time

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Overview and Scrutiny Board.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk) 5 working days before the meeting. Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

#### **4. Questions to the Portfolio Holders/Portfolio Holders Update**

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Colin Hayfield, Lead Portfolio Holder Customers, Workforce and Partnerships, Peter Butlin, Support Portfolio Holder Workforce and Governance, Councillor Martin Heatley, Lead Portfolio Holder Resources) on any matters relevant to the remit of the Overview and Scrutiny Board and for the Portfolio Holders to update the Board on relevant issues.

#### **5. Corporate Business Plan 2011-13 Approach**

Report of the Assistant Chief Executive

This report presents the proposed approach to developing the 2011-2013 Corporate Business Plan.

##### **Recommendation**

##### **Overview and Scrutiny Board are requested to:**

- Comment upon the approach to the development of the 2011-13 Corporate Business Plan which was approved by Cabinet at its meeting of the 16<sup>th</sup> December 2010.
- Identify opportunities for the development of the measures and targets to support the Corporate Business Plan.

For further information please contact Nicole North, Performance and Improvement Officer, Tel: 01926 412753 E-mail [nicolenorth@warwickshire.gov.uk](mailto:nicolenorth@warwickshire.gov.uk).

## 6. Treasury Management Monitoring Report 2010/11

Report of the Strategic Director of Resources

This report sets out the progress of the treasury management process during 2010/11.

### Recommendation

That the Overview and Scrutiny Board consider and comment on the report.

For further information please contact Phil Triggs, Group Manager, Tel: 01926 412227 E-mail [philtriggs@warwickshire.gov.uk](mailto:philtriggs@warwickshire.gov.uk).

## 7. Review of Communication with the Public and Financial Accountability

Report of Councillor Tim Naylor - Chair of Task and Finish Group.

Stage one of this review is complete and the task and finish group has now embarked on stage two. This report provides the Overview and Scrutiny Board with an update on progress with the review and seeks agreement to extend the length of time the review takes to complete.

### Recommendation

That the Overview and Scrutiny Board notes the current progress with the review of Communication with the Public and Financial Accountability and agrees to extend the timescale for the review to April 2011.

For further information please contact Councillor Tim Naylor, Tel: 07070727134 E-mail [cllrnaylor@warwickshire.gov.uk](mailto:cllrnaylor@warwickshire.gov.uk) or Paul Williams, Overview and Scrutiny Officer, Tel: 01926 418196 E-mail [paulwilliamscl@warwickshire.gov.uk](mailto:paulwilliamscl@warwickshire.gov.uk).

## 8. Local Finance Settlement

To consider the impact of the Local Finance Settlement on Warwickshire and identify any areas which may require further in-depth scrutiny. Attached is a copy of the draft minute and presentation made to Cabinet on 16 December 2010.

For further information please contact David Clarke, Tel: 01926 412003 E-mail [davidclarketr@warwickshire.gov.uk](mailto:davidclarketr@warwickshire.gov.uk)

## 9. Scrutiny Reviews Progress Report and New Proposals for Task and Finish Groups

Report of the Strategic Director for Customers, Workforce and Governance

The Board is asked to comment on the progress of scrutiny reviews and consider any new proposals for task and finish groups to undertake reviews.

### Recommendation

That the Overview and Scrutiny Board

- (1) Comments on the progress of the scrutiny reviews
- (2) Considers any new proposals for task and finish groups
- (3) Decides which groups it wishes to commission and appoints the members and chairs of those groups.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk)

## 10. Work Programme 2010-11

Report of the Strategic Director Customers, Workforce and Governance

The Board is asked to consider the items it would wish to include in its future work programme.

### Recommendation

That the Overview and Scrutiny Board considers the draft work programme at Appendix 1 and amends as appropriate.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk) or Ann Mawdsley, Principal Committee Administrator, Tel: 01926 418079 E-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk).

## 11. Any Other Items

Which the Chair decides are urgent.

## 12. Dates of Future Meetings

The future meetings of the Board are scheduled as follows at 2pm on:

**16 March 2011**  
**25 May 2011**  
**20 July 2011**  
**28 September 2011**  
**30 November 2011**  
**25 January 2012**  
**28 March 2012**

Jim Graham  
Chief Executive  
Shire Hall  
Warwick

### Committee Membership

**Councillors:** Les Caborn, Michael Doody, Peter Fowler, Bernard Kirton, Tim Naylor, Jerry Roodhouse, John Ross, Chris Saint (Chair), Dave Shilton, June Tandy, John Whitehouse, Sonja Wilson.

### Co-opted members for Partnership matters as follows

#### District / Borough Council

North Warwickshire Borough Council:	Councillor Jeremy Bowden
Nuneaton and Bedworth Borough Council:	Councillor John Haynes
Rugby Borough Council	Councillor Claire Edwards
Stratford-on-Avon District Council	Councillor Sue Main
Warwick District Council:	Councillor Bill Gifford

#### Warwickshire Police Authority

Clive Parsons

#### NHS Warwickshire

Janet Smith

#### Portfolio Holders:-

Councillor Colin Hayfield -Customers, Workforce and Partnership

Councillor Peter Butlin – Workforce and Governance

Councillor Martin Heatley - Resources

### For further information please contact

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The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)



Ann Mawdsley, Principal Committee Administrator,  
Customers, Workforce and Governance Directorate  
Tel. 01926 418079 or e-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk)

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